

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities**

(For first cycle - Incremental improvements made for the preceding five years with regard to quality

For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Describe any two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC within a maximum of 500 words each

(10 marks)

Response:

Since the set-up of IQAC, the college has been focussing on constantly improving its teaching learning process. The IQAC has multiple ways of reviewing its teaching learning process, structures and methodologies. Students, teacher and alumni feedback was collected on the curriculum and teaching practices at the end of the year. These feedbacks are incorporated into the revised course plan that is made in the beginning of each semester. The course plan is made taking into account the Bloom's taxonomy terminologies. This aids in ensuring that all the course outcomes and program outcomes are achieved. The internal test conducted by the college incorporates 'analytical' and 'evaluative' factors to ensure that the learning process is not restricted to understanding and remembering content.



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# **KLE Society's KLE College of Law,**

**4<sup>th</sup> floor, Plot No 29, Sector 01, Kalamboli, Navi Mumbai. Dist – Raigad – 410 218**

## **Internal Quality Assurance Cell (IQAC)**

### **The First Meeting of Internal Quality Assurance Cell (IQAC)**

**(A.Y. 2019-2020)**

**Date: 17.02.2020**

**Time: 11.30 A.M.**

**Venue: Principal Cabin**

### **AGENDA**

1. Discussion on the formulation of Vision and Mission of the Institution.
2. Discussion on steps to be taken for promoting organization of Conferences/Workshop etc.
3. Organising Moot Court, Debate and Elocution competitions to hone the skills of students.
4. Planning of Legal Aid Activities and court visits of students.
5. Any other matter with the permission of the chair.



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## KLE Society's KLE College of Law,

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### MINUTES OF THE FIRST IQAC MEETING

1. The first meeting of the IQAC was held on 17.02.2020 in the Principal's cabin. The following members were present:

S.No.	Name of the Member	Designation
1	Mr. Dinkar Gitte	Principal, Chairperson of IQAC
2	Ms. Pooja Bijjargi	Faculty
3	Ms. Sreevidya KV	Faculty
4	Ms. Priyanka Garje	Administrative Officer
5	Tabish Mirza	Student Nominee
6	Dr. Amrita Singh	IQAC Coordinator

2. Vision and Mission of the institution were discussed and finalised.
3. It was resolved to organise one National Seminar in the month of April on the topic of "Contemporary Issues in Emerging Dimensions of Law"
4. It was resolved that the faculties and admin staff must expedite the preparations of National Elocution Competition to be conducted on 29<sup>th</sup> Feb. 2020.
5. It was resolved that the faculties and admin staff must expedite the preparations of Convocation Ceremony for the 2018-2019 batch to be conducted on 29<sup>th</sup> Feb. 2020
6. It was resolved that the students of Third Year LLB and Third Year BLS.LLB must be taken to court visit on the upcoming National Lok Adalat Day on 11/04/2020.



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## **Internal Quality Assurance Cell (IQAC)**

### **The Second Meeting of Internal Quality Assurance Cell (IQAC)**

**(A.Y. 2019-2020)**

**Date: 20.03.2020**

**Time: 1.30 P.M.**

**Venue: Online**

### **AGENDA**

1. To read and confirm the minutes of the previous meeting.
2. Discussion on the steps to be taken to start the lectures of the students in online mode.
3. Discussion on conducting online national/international seminars and to foster the teaching learning process.
4. Any other matter with the permission of the chair.



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### MINUTES OF THE SECOND IQAC MEETING

1. The second meeting of the IQAC was held on 20.03.2020 through online platform on Zoom. The following members were present:

S.No.	Name of the Member	Designation
1	Mr. Dinkar Gitte	Principal, Chairperson of IQAC
2	Ms. Pooja Bijjargi	Faculty
3	Ms. Sreevidya KV	Faculty
4	Ms. Priyanka Garje	Administrative Officer
5	Tabish Mirza	Student Nominee
6	Dr. Amrita Singh	IQAC Coordinator

2. The minutes of the last IQAC meeting were read and confirmed.
3. The teaching and non-teaching staff were congratulated for the successful conducting of National Elocution Competition and the Convocation Ceremony.
4. The court visit for National Lok Adalat Day could not be materialised because of Covid Lockdown.
5. It was resolved to conduct the lectures through online platform to continue the teaching learning process.
6. It was resolved to conduct the webinars and conferences through online mode to acquaint the students with new developments in the legal field.



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## Internal Quality Assurance Cell (IQAC)

### The Third Meeting of Internal Quality Assurance Cell (IQAC)

(A.Y. 2020-2021)

**Date: 22.01.2021**

**Time: 1.30 P.M.**

**Venue: Principal Cabin**

### AGENDA

1. To read and confirm the minutes of the last IQAC meeting.
2. To discuss about conducting online competitions, panel discussion and webinars at national level.
3. To discuss upon conducting legal aid activities.
4. To discuss upon the starting of certificate courses in English Proficiency, Intellectual Property Rights, Cyber Law and Human Rights.
5. To discuss upon proper sanitization of the campus in the time of pandemic.
6. Any other matter with the permission of the chair.



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### MINUTES OF THE THIRD IQAC MEETING

1. The third meeting of the IQAC was held on 22.01.2021 in Principal Sir's cabin. The following members were present:

S.No.	Name of the Member	Designation
1	Mr. Dinkar Gitte	Principal, Chairperson of IQAC
2	Ms. Pooja Bijjargi	Faculty
3	Ms. Asha Thakur	Administrative Officer
4	Tabish Mirza	Student Nominee
5	Dr. Amrita Singh	IQAC Coordinator

2. The minutes of the last IQAC meeting were read and confirmed.
3. The faculties were appreciated by the Chairperson for successfully conducting good numbers of webinar.
4. It was resolved to conduct national debate, mediation and client counselling competitions through online mode to facilitate learning of our students.
5. It was also resolved to conduct further national webinars and panel discussion for facilitating better learning of the students.
6. It was resolved to conduct the legal aid activities in the coming academic year.
7. It was resolved to start certificate courses in English Proficiency, Intellectual Property Rights, Cyber Law and Human Rights
8. The Chairperson directed the Administrative Officer to ensure proper sanitization of the campus.



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## **Internal Quality Assurance Cell (IQAC)**

### **The Fourth Meeting of Internal Quality Assurance Cell (IQAC)**

**(A.Y. 2021-2022)**

**Date: 25.01.2022**

**Time: 1.30 P.M.**

**Venue: Principal Cabin**

### **AGENDA**

1. To read and confirm the minutes of the last IQAC meeting.
2. To discuss upon conducting the upcoming events in 2022.
3. Any other matter with the permission of the chair.



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### MINUTES OF THE FOURTH IQAC MEETING

1. The fourth meeting of the IQAC was held on 25.01.2022 Principal Sir's cabin. The following members were present:

S.No.	Name of the Member	Designation
1	Mr. Dinkar Gitte	Principal, Chairperson of IQAC
2	Mr. Deepesh Pillai	Management Representative
3	Ms. Pooja Bijjargi	Faculty
4	Ms. Tanaya Kamlakar	Faculty
5	Ms. Asha Thakur	Administrative Officer
6	Tabish Mirza	Student Nominee
7	Dr. Amrita Singh	IQAC Coordinator

2. The minutes of the last IQAC meeting were read and confirmed.
3. The faculties were appreciated by the Chairperson for successfully conducting various national level competitions and webinars
4. The faculties were appreciated by the Chairperson for successfully completing certificate courses in English Proficiency, Intellectual Property Rights, Cyber Law and Human Rights.
5. Impact of the outreach programme done by the Legal Aid team was discussed and analyzed.



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## **Internal Quality Assurance Cell (IQAC)**

### **The Fifth Meeting of Internal Quality Assurance Cell (IQAC)**

**(A.Y. 2022-2023)**

**Date: 17.02.2023**

**Time: 1.30 P.M.**

**Venue: Principal Cabin**

### **AGENDA**

1. To read and confirm the minutes of the last IQAC meeting.
2. To discuss upon conducting the upcoming events in 2022.
3. To take feedback from students, teachers, alumni and employers to assess the performance of the institution.
4. To start a certificate course on the topic “Sustainable Development”.
5. Any other matter with the permission of the chair.



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### MINUTES OF THE FOURTH IQAC MEETING

1. The fifth meeting of the IQAC was held on 17.02.2022 Principal Sir's cabin. The following members were present:

S.No.	Name of the Member	Designation
1	Mr. Dinkar Gitte	Principal, Chairperson of IQAC
2	Mr. Deepesh Pillai	Management Representative
3	Ms. Pooja Bijjargi	Faculty
4	Ms. Mayuri Taware	Faculty
5	Ms. Asha Thakur	Administrative Officer
6	Tabish Mirza	Student Nominee
7	Ms. Bipasha Bandopadhyay	IQAC Co-coordinator
8	Dr. Amrita Singh	IQAC Coordinator

2. The minutes of the last IQAC meeting were read and confirmed.
3. The Chairperson assigned Ms. Mayuri Taware for collecting the feedback from students, teachers, alumni and employers to assess the performance of the institution.
4. The Chairperson instructed Ms. Niharika Gayakwad to start the certificate course on “Sustainable Development in the Globalizing World”



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### **Internal Quality Assurance Cell (IQAC)**

### **The Sixth Meeting of Internal Quality Assurance Cell (IQAC)**

**(A.Y. 2023-2024)**

**Date: 18.07.2023**

**Time: 1.30 P.M.**

**Venue: Principal Cabin**

### **AGENDA**

1. To read and confirm the minutes of the last IQAC meeting.
2. To discuss and analyze upon the feedback given by students, teachers, alumni and employers.
3. Any other matter with the permission of the chair.



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## MINUTES OF THE FOURTH IQAC MEETING

1. The sixth meeting of the IQAC was held on 18.07.2023 Principal Sir's cabin. The following members were present:

S.No.	Name of the Member	Designation
1	Mr. Dinkar Gitte	Principal, Chairperson of IQAC
2	Mr. Deepesh Pillai	Management Representative
3	Mr. Anant Pawar	Faculty
4	Ms. Mayuri Taware	Faculty
5	Ms. Asha Thakur	Administrative Officer
6	Tabish Mirza	Student Nominee
7	Ms. Bipasha Bandopadhyay	IQAC Co-coordinator
8	Dr. Amrita Singh	IQAC Coordinator

2. The minutes of the last IQAC meeting were read and confirmed.
3. The feedback from students, teachers, alumni and employers were discussed, analyzed and necessary action to be taken was directed by the Chairperson. The students had demanded the ICT tools and more books in the library. The chairperson ordered for making the classes more tech savvy and new books in the library as demanded by the students were ordered by the librarian.
4. The Chairperson appreciated Ms. Niharika Gayakwad for successfully completing the certificate course on "Sustainable Development in the Globalizing World".



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